



## **Instructions on Creating a Fundraising Account/Page for the Race to End Hunger 2018**

- 1 Go to Run the Day website at <https://www.runtheday.com/race/racetoendhunger18>
- 2 Click "FUNDRAISE" on the left navigation bar
- 3 Enter RTD user name (if you have not created an account, do so now)
- 4 Select Fundraising Page Action, "I need to create a new fundraising page"
- 5 Enter your Fundraising Page Name, and Fundraising Goal
- 6 Select if you want to be notified when someone donates to your page
- 7 Enter Fundraising Page Special Message - this can be anything you want to say.
- 8 Upload an image if desired (suggest you do so!)
- 9 Click Create Page
  - You can also review your Donation Progress by searching your fundraising group name located on the left bottom navigation area.
  - You can add/edit members to your group fundraising team or email members/friends/family to support you.
- 10 Favorite this page and review it periodically by searching on your fundraising group name.
- 11 Copy the URL and promote it on your social media, email to your friends etc.

**Deadline for Fundraising: April 30, 2018**

**Have fun and thank you for ending hunger with Manna in our community!**